



Discussion

Technology Approaches to e-Records Management¹

Please complete this *in the context of your own organisation*.

1. From your perspective and experience, indicate your view (by ticking the appropriate box) of
 - (i) the **desirability** of this approach, and
 - (ii) the **likelihood** that it will be employed.
2. Then answer questions A-C
3. In the box marked 'thoughts for discussion' note any aspects of specific approaches or of the whole issue of the technology approach to managing e-records for further discussion.

Approach to ERM	Highly desirable	Likely to happen
1. Stand-alone EDRMS	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly
2. EDRMS integrated with office systems	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly
3. EDRMS integrated with line of business (LOB) systems	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly
4. EDRMS integrated with Web 2.0 technologies	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly
5. Use of office systems' existing functionality	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly
6. Use of line of business (LOB) systems' existing functionality	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly

¹ Approaches 1-7 & 10 emerged from the AC⁺erm research project (Technology Delphi study) www.northumbria.ac.uk/acerm

Approach to ERM	Highly desirable	Likely to happen
7. Use of Enterprise Content Management (ECM) systems	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly
8. Microsoft SharePoint	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly
9. Web 2.0 technologies	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly
10. Some combination of approaches 1–7	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly
11. Other approach (please specify)	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly	<input type="checkbox"/> Agree strongly <input type="checkbox"/> Agree <input type="checkbox"/> Disagree <input type="checkbox"/> Disagree strongly

A. Which of these approaches has your organisation tried?

B. What have been the strengths/successes?

C. What have been the weaknesses/failures?

Thoughts for discussion